



## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

**AQAR for the year**

2016-2017

### 1. Details of the Institution

1.1 Name of the Institution

DESHBANDHU COLLEGE FOR GIRLS

1.2 Address Line 1

45 C, RASHBEHARI AVENUE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700026

Institution e-mail address

dbcollegeforgirls@gmail.com

Contact Nos.

(033) 24640349, 24638116

Name of the Head of the Institution

Dr .Anita Chattopadhyay Gupta



Tel. No. with STD Code:

(033) 24638116

Mobile:

9830192556

Name of the IQAC Co-ordinator:

Devbani Raychaudhuri

Mobile:

9831340280

IQAC e-mail address:

iqac.dbcollegeforgirls@gmail.com

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

deshbandhucollegeforgirls.net

Web-link of the AQAR:

<http://www.deshbandhucollegeforgirls.net/AQAR> 2016-2017.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B		2007	2012
2	2 <sup>nd</sup> Cycle	B++	2.76	2016	22.01. 2022
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**Annexure : A**

1.7 Date of Establishment of IQAC:

July, 2015



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 20016—2017,

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	emed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (PhysEdu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<div>BBA (Self Financed)</div>								

1.11 Name of the Affiliating University

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University 

None



University with Potential for Excellence

N.A

UGC-CPE

N.A

DST Star Scheme

N.A

UGC-CE

N.A

UGC-Special Assistance Programme

N.A

DST-FIST

N.A

UGC-Innovative PG programmes

N.A

Anyother (*Specify*)

None

UGC-COP Programmes

N.A

## 2. IQAC Composition and Activities

2.1 No. of Teachers

05 + 1 (principal as the chairperson)

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

00

2.4 No. of Management representatives

00

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

10

2.10 No. of IQAC meetings held:

03 were held in this session.

2.11 No. of meetings with various stakeholders:

No.

18

Faculty

10

Non-Teaching Staff Students

0

Alumni

05

Others

03



2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

3,00,000/-in2014-15 till March 2017

## 2.13 Seminars and Conferences

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.  International  National  State  Institution Level

(ii) Themes

Seminar on 'Sustainable Development in Natural Environment 'in collaboration with Bangiya Arthaniti Parishad.

Workshop on 'Tatwaebong Tathya Jijnasa' in collaboration with Society for Economic Research in Bengali.

Special Lecture on 'Innovative Teaching'.

Inter-College Debate in collaboration with Savitri Girls' College on 'Cash transfers can work better than Subsidies in alleviating Poverty.'

## 2.14 Significant Activities and contributions made by IQAC

The IQAC formed in July 2015 for 5 years (till July 2019) has been functioning in the session 2016-17 with the same members except one member who had retired from service in June 2016.

In this session the NAAC Peer Team visited the institution for the accreditation of the institution for the 2<sup>nd</sup> cycle from December 15 2016 to December 17 2016.

The College has been accredited with B++ with a CGPA score of 2.76.

In February 2016 Academic audit was conducted by the University of Calcutta.

In this session **NCC** was introduced for the first time in the College with an enrolment of 36 students.

The **NSS** unit successfully reaches its 2<sup>nd</sup> year where the number of students doubles from 50 to 100 and a second unit has been opened in the college.

50 students enrolled themselves in the Self defence programme for girls **Sukanya** which successfully reaches its 2<sup>nd</sup> year.

To revamp audio-visual teaching all departments were provided with a projection screen in their respective classrooms.



The college introduces smart classroom from this session for which one room previously used as auditorium has been chosen and it has been refurbished with AC machines and all sorts of computer facilities.

With a view to save conventional energy resources and to tap non conventional energy, the work of installation of solar panel had started .

Proposal was sent to the University of Calcutta to introduce Environmental Science initially in the general level and the office of DPI, West Bengal Government and the C.U. had sent an inspection team of experts.

The University also sent an expert team to inspect the prospect of up gradation of Philosophy from General to Honours level.

Work for extension of College building has started with minor repair works in the existing building. The existing College building gets a fresh coat of paint both in the exterior and in the interior.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. The IQAC was not functional. All the actions towards the development of the college were taken by the Head of the Institution with the assistance of different sub-committees

Plan of Action	Achievements
<p>➤ <b>Closing ceremony of Diamond Jubilee of the College</b> was planned to celebrate in a befitting way.</p>	<p>Deshbandhu College for girls completed 60 years in the service of education of Women in 2015. To celebrate the closing ceremony, the Hon'ble Governor of West Bengal Sri Kesrinath Tripathi graced the occasion by his presence. Hon'ble Minister of Higher Education, Dr. Partha Chattopadhyay, Hon'ble Minister of Power Sri Sobhandeb Chattopadhyay had been present in the ceremony.</p> <p>A seminar on <b>Health of Women</b> was organized on this occasion that had been followed by a cultural programme.</p> <p><b>A Commemorative Volume and a CD</b> had been released on the occasion.</p>
<p>➤ Making necessary steps to arrange Inspection by CU Experts and DPI team to grant permission to open</p>	<p>Inspection done and to introduce Environmental Science after the NAAC Peer Team visit .</p> <p>An Inspection team from West Bengal Higher Education Council also visited for upgradation of Philosophy from Gen. to Hons.</p>



<p>Environmental Science as a general subject and upgrade Philosophy from General to Hons. Level;</p> <p>➤ IQAC initiative to build up Gyandhara Collection of books, CDs with the fund given by P. C. Chandra Group.</p> <p>➤ An all out effort to prepare the College for the NAAC Peer team visit in December 2016.</p>	<p>level.</p> <p>➤ Total amount received Rs.2,00,000/-. IQAC took initiative to distribute the money on a proportional basis between the Hons. and the General Departments for buying books and educational equipments. A fixed amount was set aside to buy shelves to store the books. The Departments bought the books and equipments and after the completion it was transferred to the custody of the Librarian.</p> <p>➤ Following the tradition of the College several academic seminars had been organized throughout the session.</p> <p>➤ Depts. of Economics, English, Geography and History, submitted proposals to the UGC for organizing state and National level seminars.</p> <p>➤ All departments organized special lectures for the students.</p> <p>➤ The West Bengal Government chose the College as a venue to organize an Inter College Essay, Elocution and Debate competition to commemorate the 75<sup>th</sup> anniversary of Netaji's Great Escape.</p> <p>➤ Several Cells such as Anti-ragging Cell, Psychological Counselling Cell, Placement Cell, Women's Cell Grievance Redressal Cell that have been set up by the IQAC in the last session started functioning in full form.</p> <p>➤ Several clubs such as Drama Club, Film Club, Photography Club were set up and all the clubs started functioning.</p> <p>➤ Eco Club that had already been there took various efforts to increase awareness among teachers and students.</p> <p>➤ The College opened the NCC unit with 36 students for the first time.</p> <p>➤ Smart Classroom has started.</p> <p>➤ The work for extension of College Building started and the existing College building got a fresh coat of paint.</p> <p>➤ The hostel building was refurbished with new upholstery and the inmates were provided with a facility of hot running water in the bathrooms.</p> <p>➤ Sanitary Vending Machines and incinerators were installed for the hostel inmates in the hostel premises.</p> <p>➤ Works started for installing Solar panel on the rooftop of</p>
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<p>➤ To meet the space crunch in the college financial assistance was sought from the Government.</p>	<p>the College to save conventional energy resources.</p> <p>➤ To cater to the long awaited demands of the students, a makeshift canteen started.</p> <p>➤ With a view to optimize the usage of spaces around the College building, a garden with a manicured lawn in the front has been grown. With the encouragement of the Principal, the NAAC Coordinator and the office staff took special effort to prepare a Medicinal and a Kitchen garden in the backyards that had been filled up with garbage and rubbish.</p> <p>➤ Badminton Court has been drawn for the students.</p> <p>➤ The NSS organized 7 day special camp after the NAAC visit.</p> <p>➤ Grant received from UGC</p> <p>➤ The students of Project Sukanya undergoing training of Self Defence participated several competitions in National, inter college and even International level and won gold, Silver and Bronze Medals in Kick Boxing and Chess Boxing .</p>
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2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☐      Syndicate ☐      y other body ☒

## Part – B





## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.A/ B.Sc / B.Com 11(8Honours +3 General)	0	1 (BBA)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	11+1 =12		1	
Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option( ✓) Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual (✓)	11+1 =12

#### 1.3 Feedback from stakeholders\*

Alumni  Parents  Employers

Mode of feedback :

Online  Manual  Co-operating schools (for PEI)

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

In some subjects revision of syllabi has been done by C.U. where the college did not have any direct role.

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.



Introduction of Environmental Science as a gen. Subject is under process. Proposal was sent to upgrade Philosophy Department from General to Honors course.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors / Reader	Professors	Others
20 +1	06+1 (Principal)	13 +1 (Reader)		

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	03	00	00	-	-	-	-	04	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

8+1 +26  
Part time,  
Contractual  
& guests

21 BBA

Σ = 56

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	04	12	08
Presented papers	05	20	04
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The majority of the students because of their economic background lack in self confidence are unexposed to what is going on around them. They are not at all sure of their future plans. So, besides, teaching the syllabus, the teachers have to constantly keep on hammering the need to be self reliant and try to instil a sense of pride. The teaching of the actual syllabus comes after that. This aspect of teaching is not visible, neither does it easy to quantify and always does not yield tangible results but this does pose perhaps the greatest challenge to the teachers.

The teaching and Learning are more or less confined to chalk and talk, to recapitulating of lessons given each day in the class by the students in the form of asking questions, and taking regular class tests.

Keeping in mind the spread of audio visual teaching, a smart classroom has been set up in the College. Different departments from time to time use audio visual aids for teaching. For this purpose projection



screens are given to all departments to make the teaching learning experience more lively and interesting.

Different departments organize quiz and questionnaires to increase a general awareness and interest in the subject.

Film shows are organized from time to time by different departments and the Film Club.

The students are continuously asked to keep themselves up to date by reading newspapers, watching News. Sometimes they are shown films in the college that has a certain bearing on the syllabus. The college subscribes to one English and one Bengali daily regularly. The college has a DVD player and video CDS to show films occasionally. The students are given a list of reference books over and above the list of text books in their respective subjects.

A well stocked general library with open access to books and seminar library for every Hons. Department caters to the needs of the students.

Film shows are organized from time to time by different departments and the Film Club.

As per the requirement of the C.U. a mid-term test for students of all three years is conducted in November on the syllabus covered from the starting of the session in July to November. Moreover, a Selection Test is taken for each of the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year before they are sent for final Examinations conducted by the University.

Tutorial classes are conducted for the Hons. students.

Parent-Teacher meetings are held for all students before the students are sent for University Examination.

The teachers in their personal capacity enrich themselves by having personal memberships in different libraries of the city other than the college. Many of the teachers use the National Library, the Library of Ramakrishna Mission Institute of Culture and Departmental Libraries of their respective subjects of University of Calcutta or of Jadavpur University.

The college also maintained **an institutional membership at the British Council Library**. Some of the departments used the institutional membership regularly.

To enhance quality teaching, internet facility is extensively used by them.

Teachers regularly attend seminars and publish in books and journals.

2.7 Total No. of actual teaching days during this academic year

204 days out of 264 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None



2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 UG Board of Studies in Education( C.U)

2.10 Average percentage of attendance of students

65- 70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A / B. SC/ B.Com/ BBA						
BNGA	24	--	--	100	--	100
EDCA	14	--	--	100	--	100
ENGA	14	--	--	100	--	100
GEOA	27	--	3.7	92	3.7	99
HISA	19	--	--	78.94	--	100
PLSA	08	--	--	100	--	100
SANA	08	--	--	100	--	50
ECOG	30	--	--	85	--	85
MTMG	00	--	--	--	--	--
PHIG	29	--	--	100	--	87.5
B.COM	45	--	1	25	--	58
BBA	02	--	--	02	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The function of monitoring the teaching learning process is jointly taken up by the IQAC and the Academic Sub Committee. In the Academic sub-committee most of the IQAC members are opted in.

#### Academic Sub-committee:

- Class tests were taken
- Mid-term tests were taken
- Selection tests were taken
- The performances of the students are regularly discussed by the teachers in the departmental and academic sub-committee meetings.



Students are given the scope to see the corrected scripts after all tests and they are suggested corrective measures by their teachers.

- In many cases parent teacher meetings are convened to discuss the performance of their wards

**The IQAC takes special initiative to carry on with the steps that had been initiated in the last session :**

- IQAC takes initiatives to organise seminars in the College on a very regular basis.
- IQAC took initiative to submit proposals to conduct UGC sponsored National and State level seminars.
- Feedback is regularly taken from students on performance of teachers, overall teaching experience. Two of the members of IQAC members analyse the feedback form of students.
- IQAC initiates different measures to improve the attendance and performance of the students which are implemented by the College authority.
- IQAC coordinates the functioning of different cells.

Seminars and Workshops by IQAC:

**On guidance of the IQAC, Four Departments, i.e., Economics, English, Geography, History** submitted proposals to conduct UGC sponsored National and State level seminars.

**Women's Cell Deshbandhu College for Girls and Department of Political Science organized a Special Lecture for students on 'Women's Safety: Home and Outside' by Anindita Majumdar of LokKalyanParishad and Swayam on 21.09.2016.**

**Like the previous session an initiative was taken by the Placement Cell with Tata Consultancy Services for conducting a placement related training programme for students in April May 2017**

**IQAC and Department of Education organized a lecture on 'Innovative Teaching' by Prof. Debasree Banerjee of Dept. of Education, University of Calcutta on 23.09.2016.**

**IQAC and Department of Economics organized a seminar on Bangiya Arthaniti Parishad on "Sustainable Development in Natural Environment" on 18.11.2016.**

**IQAC and the Department of Economics in collaboration with Society in Economic Research in Bengali (Arthabishleshon) organized a workshop on 'TattwaebongTathyaJijnasa' on 4.12.2016.**

**Debates:**

**IQAC organized an inter College Debate by teachers in collaboration with Savitri Girls' College on "Cash Transfer can work better than Subsidies in Alleviating Economic Deprivation in India" on 19<sup>th</sup> September, 2016.**

**Seminars, Workshops and Special Lectures organized by Departments:**

**Department of Education, Deshbandhu College for Girls and Department of Education, Shri Shikshayatan College in collaboration with undergraduate Board of Studies in Education, University of Calcutta organised a Teachers' Workshop on ' Paper VIIIB of Education Honours Course under**



University of Calcutta.” Dr. Ranjita Datta of **Department of Education** presented a paper on ***A Proposed Model for Statistics.***

All Hons. Departments organized Special lectures for students.

### **Journals, Volumes and Wall Magazines**

**A Commemorative Volume and a CD on the occasion of the Diamond Jubilee of the college was published.**

**Department of Bengali** brought out the yearly issue of their departmental journal ‘**Srot**’ dedicated on the eminent author **Mahasweta Devi.**

Department of English published a another issue of their Departmental Magazine **Nota Bene**

Department of Geography brought out another issue of their Departmental Magazine **Transcend** in December 2016.

A volume ‘**Glimpses**’ was published by the college under the supervision of the NAAC Co-ordinator that covered the events between January 2016 -- December 10, 2016.

Most of the Departments brought out fresh issues of the Wall Magazines.

### **Competition:**

IQAC and the NSS Programme Officer organized the students who joined **Sukanya** to attend the prize giving ceremony by Kolkata Civic Police at Nazrul Mancha on 16.09.2017.

The College organized an inter college Elocution, Poster Drawing, Quiz and Essay Competition to commemorate the 75<sup>th</sup> anniversary of **Great Escape of Netaji Subhas Chandra Bose** in November 2016.

Department of Political Science organized **State level Inter College Quiz Contest** on Parliamentary Affairs sponsored by **Ministry of Parliamentary Affairs, West Bengal Government** on **21.03.2017.**

Department of Political Science organized Youth Parliament sponsored by **Ministry of Parliamentary Affairs, West Bengal Government** on **21.03.2017.**

### **2.13 Initiatives undertaken towards faculty development**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD Programmes	
Orientation Programmes	
Faculty Exchange Programme	



Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	04	00	4+2+2
Technical Staff	0	0	0	0

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**One teacher of English Department has been awarded Ph.D. Few teachers are pursuing for Ph.D and M.Phil degrees.**

**4 teachers have submitted UGC sponsored Minor Research Projects.**

**1 teacher of Education department is a member of the C.U. Board of Studies. She also teaches post graduate courses at C.U.**

**On guidance of the IQAC, Four Departments, i.e., Economics, English, Geography and History submitted proposals to conduct UGC sponsored National and State level seminars.**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
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Number	04	0	0	00
Outlay in Rs. Lakhs	0	0	0	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	5	6
Non-Peer Review Journals	0	0	0
e-Journals	9	0	0
Conference proceedings	1	1	1

#### 3.5 Details on Impact factor of publications:6.178

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

#### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

#### 3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

NIL





### 3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	0	00	0	0	0
	Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A
	Granted	N.A
Commercialised	Applied	N.A
	Granted	N.A

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NONE	--	--	--	--	--	NONE

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other



3.21 No. of students Participated in NSS events:

National level	University level	31	State level	28
	International level	02		0

3.22 No. of students participated in NCC events:

National level	University level	07	State level	0
	International level	0		0

3.23 No. of Awards won in NSS:

National level	University level	00	State level	0
	International level	0		0

3.24 No. of Awards won in NCC:

National level	University level	01	State level	0
	International level	0		0

3.25 No. of Extension activities organized

University forum	0	College forum	0		
NCC	01	NSS	01	Any other	09

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The most important step in the sphere of extension activity is the opening of the **2<sup>nd</sup> unit of NSS** under the active guidance of the Principal. The College ran two special camps, 7 days each in this session. The students who joined the NSS made visits to old age homes and slums. Several sensitizing programmes on health, environment and gender had been organized. Experts, doctors and scientists from these sectors met the students at the camp. The students of the 2 units joined poster competitions at the special camp.



**On the very active initiative of the Principal, the College opened its NCC unit for the first time in this session with 36 students.**

As a move towards women empowerment, the girls of this College are initiated to kick boxing since the last session. The College is one of the very few institutions in West Bengal that successfully ran the self defence programme for girls '**Sukanya**' – **an initiative by the West Bengal Police**. They are trained the tricks of kick boxing under the guidance of experts in this field absolutely free of cost. **About 60 students joined the training and competed in Inter-College and State Championship Competitions in kick boxing.**

**The first Chess Boxing Amateur World Championships took place in Kolkata between 12<sup>th</sup> and 15<sup>th</sup> April 2017. Russia, Germany, Iran, USA, Italy and India participated in this competition. The students of DBCG won one Gold and four Silver medals.**

**The Department of Bengali with the students of 2<sup>nd</sup> and 3<sup>rd</sup> year visited an Aanganwadi school for primary children under ICDS Project on 4<sup>th</sup> October 2016 and took classes.**

**An exhibition of handicrafts, handmade bags made by physically challenged persons had been organized by 'Sanchar', an NGO working with physically challenged persons on 07.09.2016.**

**Alumni of Geography Department organized an exhibition on hand crafted junk jewellery on October 4, 2016.**

**Alumni of Education Department organized a cultural programme and a magic show for the students and teachers on**

## **Criterion – IV**

### **4. Infrastructure and Learning Resources**

#### **4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
A. Campus Area: <b>Plot Area: 2225.6889 M<sup>2</sup>/</b> <b>35 Cottahs</b> (Building constructed by Construction Board of State Govt. 1775 M <sup>2</sup> )	<b>College Building</b> G Floor 676.761 m <sup>2</sup> 1 <sup>st</sup> Floor 603.469 m <sup>2</sup> 2 <sup>nd</sup> Floor 541.354 m <sup>2</sup>	<b>Hostel Building</b> G Floor 409.38 m <sup>2</sup> 1 <sup>st</sup> Floor 410.14 m <sup>2</sup> 2 <sup>nd</sup> Floor 410.14 m <sup>2</sup>  <b>Proposed Canteen Common Room 235.770 m<sup>2</sup></b>	<b>MPLAD UGC</b>	
B. Class Rooms (Please see the detailed room size)	16 excluding 02 Geo Lab + 01 Computer Lab+ 01 BBA Lab	<b>Proposed 3<sup>rd</sup> &amp; 4<sup>th</sup> Floor 215 x 2 m<sup>2</sup></b> Above hostel building		
C. Laboratories	03 +01 Room 23 which is computer lab cum class room			
D. Seminar Halls	Room 16 & 17 Convertible class rooms to Seminar Hall  Smart Classroom.			



E. No. of important equipments purchased( $\geq 1$ -0 Lakh)during the current year	<ul style="list-style-type: none"> <li>Scanner, Hard Disk, UPS</li> </ul>	0.10 L	UGC	
	<ul style="list-style-type: none"> <li>1 x Auto level Geo Lab</li> </ul>	0.05 L	UGC	
	<ul style="list-style-type: none"> <li>3 x Lenovo Desk top</li> </ul>	0.77 L	UGC	
F. Value of equipment purchased during the year	Rs. 92,000/-			

#### 4.2 Computerization of administration and library

The process of computerization in the administration and library is continuously on a process of updating.

Students' data base management is there in the BBA department.

The computer laboratory for the students of Geography Honours and Accountancy Honours in the Commerce stream had been largely in use as a part of their syllabus.

**The process of digitization of library has started.**

**The library has an institutional membership of British Council Library, Kolkata.**

**To have a facility to browse the journals of National Library the teachers are given the membership of N List.**

**In compliance with the order of the West Bengal Government in order to maintain transparency the admission of students in this session is totally online like the previous session.**

**The Accounts department of the College is totally computerised.**

**All the Departments maintain the profile of the admission, College test and University Examination Results and progression of the students in soft copy.**

4.3 Library services:02 temporary staff had been appointed to assist the librarian in view of the upcoming NAAC Peer Team visit.

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19822*	791806	1073	255974	20895	968599
Reference Books	-	-	39	21185	39	21185
e-Books	-	-	-	-	-	-
Journals	-	-	143 (NO. of issues)	5403	143 (NO. of issues)	5403
e-Journals	-	-	-	-	-	-



Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	Maps 65	Price not mentioned	British Council Institutional Membership	6500	Maps 65	Price not mentioned

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27 + 3 Laptop 1 Laptop for Dept. of BBA 2 from MRPs	BBA 10 (UGC) 10 GEO LAB	Partial In BBA Lab and Principal's office College Library	BSNL Broad Band	NIL	Principal's office 1 + Computer Room 2 + Accountant's office 1 + Computer Room 1 Laptop 1 Total = 5Desk Top	2Laptops in DEPT of Education & Bengali (MRPs) 1 GEO DEPT staffroom 1 College Main Library 1 Laptop for Dept. of BBA	
Added	2 Desktop 1 laptop+2 from MRP'S	12 Desktop	3 Routers installed in 3 floors	Local area connection	NIL	1 Principal		3 printers
Total	29 Desktop+ 4 Laptop	32	03	01 In library	Nil	07		03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer lab for Geography , BBA and Commerce students is there.

#### 4.6 Amount spent on maintenance in lakhs:

1,12,952/- UPTO March 31<sup>st</sup> , 2017



i) ICT

ii) Campus Infrastructure and facilities	14,08,084/-
iii) Equipments	42,390/-
iv) Others	1,37,463/-
<b>Total:</b>	<b>17,00,889</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**Various cells, i.e. Anti-ragging Cell, Psychological Counselling Cell, Women's Cell, Placement Cell are set up by IQAC in the last session and are functional to enhance a support system to the students from various aspects.**

**Student support service in terms of monetary concession is available in the college.**

There are various endowments in the college for providing financial support to the needy students. The students may utilize the money for college fees, and examination fees some such endowments are Ashoke Vikash Bhattacharya Memorial Fund, Jitesh Guha Memorial Fund, Geeta Datta Chowdhury Memorial Fund, Priyabala Mukhopadhyaya Memorial Prize Fund, Bijan Behari Bhattacharya Memorial fund. Most of these awards and concessions are given on the means cum merit basis.

There is Kanyasree Scheme of the Government of West Bengal to provide economic assistance to the girl students. 52 students had applied for scholarship and 43 applications received approval in 2016-17.

#### 5.2 Efforts made by the institution for tracking the progression

- Every year, as per University stipulation, Mid-term and Selection Tests are conducted. Every department conducts class tests, question answer sessions to track the students' progression.
- Parent teacher meetings are conducted.
- Feedback from students on syllabus and the performance of every teacher is taken.
- To track the progress of the students **Cumulative Record Card has been reintroduced.** Throughout the three year career of an Honours student, this card notes down the background of the student in detail(monthly income of her family, educational qualification of the parents, her family set up, results in the time of admission, her progression in the College and University exams, her knack in extra curricular activities etc.



## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1058	0	0	1058

(b) No. of students outside the state

08

(c) No. of international students

0

Men

No	%
--	--

Women

No	%
	100%

Last Year						This Year					
General	SC	ST	OBC & Minority	Physically Challenged	Total	General	SC	ST	OBC & Minority	Physically Challenged	Total
1102	104	00	21+53	00	1240	931	94	4	29	00	1058

Demand ratio 3.18 :1

Dropout % = 19.95

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None.

No. of students beneficiaries

N.A

## 5.5 No. of students qualified in these examinations

NET	N.A	SET	GATE	N.A	CAT	N.A	N.A
IAS/IPS etc	N.A	State PSC	N.A	PSC	N.A	Others	N.A

**No. of students qualified in these examinations.**

Since the college is an under-graduate one, there is no opportunity to appear NET, SET/SLET, GATE or CAT examinations. However, every year, quite a few number of students finishing the under graduate degree course from this college pursue post graduate studies in different Universities of the state. Some more engage themselves in career oriented courses for job opportunities. A large number of students passing out from this institution, who are forced to take a break from their career plan because of family reasons, do make a comeback in the job market. They sit for examinations conducted by the School Service Commission, Railway recruitment Board, Bank or similar agencies and build up a career of their own. Some of our students pursue teaching careers in colleges, a large number of them teach in



primary, secondary and higher secondary schools, and many of them are employed in different small industries or are self-employed.

Some of the Commerce Graduates pursue higher studies at the University or at the Institute of Chartered Accountancy, at ICWAI and at different management institutes for an MBA or MBM degree. Those who are more interested in getting jobs after the completion of undergraduate course sit for examinations conducted by the Public Service Commission and Union Public Service Commission to work as section officers in the accounts offices of state and central government. Some also works as tax consultants.

#### 5.6 Details of student counselling and career guidance

The college takes regular attempt to expose the students to the possibilities of Jobs which they can pursue as their future careers.

A **Placement Cell** that had been set up from the IQAC with the Principal Dr. Anita Chattopadhyay Gupta as the Chairperson in 2015 had been working in this session as well. Different companies contacted the cell from time to time to address the students for job counseling. Students are notified accordingly and meetings are organized. Among the different companies, **Tata Consultancy conducted a programme 'Campus 2 Corporate'** from 26.04.2017 – 03.05.2017 where three teachers, Smt. Chirasree Mukherjee, Part time Teacher, Dept. of Political Science; Smt. Ria Datta, Guest Teacher of Dept. of Commerce and Smt. Ankita Ganguly, Guest Teacher Part time Teacher, Dept. of English participated in a training programme. Later on, the company conducted an interactive programme with the students in the College. **The students who attended the programme are enrolled by the company for future placement.** Apart from this several such programmes have been organized throughout the session. A register is being maintained for the companies who approach the college.

No. of students benefitted

40

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

#### 5.8 Details of gender sensitization programmes

Several cells set up on the initiative of the Principal by the IQAC in the last session are working towards gender sensitization and other similar issues relating to it.

**The Women's Cell** set up by the IQAC in 2015 has been running actively so far as sensitization programmes and activities are concerned. The Cell under the Chairmanship of the Principal Dr. Anita Chattopadhyay Gupta has the same members as the previous session. The Cell organized a programme jointly with the Department of Political Science on 21.09.2016 to spread legal awareness of women's rights. Smt. Anindita Majumdar of LokKalyan Parishad presented a talk on **Women's Safety in Home**





**and Outside** followed by an interactive session with the students. A tie up been Deshbandhu College for girls and LokKalyan Parishad was made in this session. In order to spread awareness among the students about the women's issues and laws guaranteed in the Indian Constitution, posters and banners are put up everywhere in the College and **a helpline with the personal mobile numbers of the teacher members of the Cell** is circulated to the students.

The **Anti-ragging cell** set up by the IQAC in 2015 has been running actively so far as sensitization programmes and awareness against ragging are concerned. The Cell under the Chairmanship of the Principal Dr. Anita Chattopadhyay Gupta has the same members as the previous session. Since the College has a students' hostel the anti-ragging cell has a special importance. Several awareness programmes by putting up posters and banners prepared by the students themselves underscoring zero tolerance to ragging had been initiated. **A helpline with the personal mobile numbers of the teacher members of the Cell** is circulated to the students.

On the initiative of the Principal in the session 2016-17, a **Psychological Counselling Cell** has been set up by IQAC to address various sensitive issues having a bearing on their mental well being of the students. A professional psychological Counsellor Smt. Rakhi Sen Gupta has been inducted in the cell along with six teacher members. The Cell had become very popular among the students ever since its inception. Ms. Sengupta organized various short activities with the students to address basically two issues :i) gender related issues and ii) problems relating to fear psychosis during examinations. **The Cell got a special mention by the NAAC Peer Team during their visit.**

Over and above these, there is a **Grievance Redressal Cell** where the students can articulate their problems.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

10

National level

07

International level

05

### No. of students participated in cultural events

State/ University level

45

National level

02

International level

On the enormous initiative of the Principal, since February 2016 the IQAC made a tie up with Kolkata Police to enroll the students of the College to '**Sukanya' a brainchild of the Chief Minister of West Bengal Smt. Mamata Banerjee. The purpose of the project** was to train the girl students of schools and colleges **not only in self defence tactics but also for the welfare of others.** A sanction of Rs.17,200 made



by the West Bengal Government was made in this regard. The College chose kick boxing as a method of self defence. Thrice a week a class of one hour with the trainer Mr. Partha Mitra started under the overall supervision of Smt. Sampa Bhattacharyya, Assistant Professor, Dept. of Bengali. **About 60 students joined the training and competed in Inter-College and State Championship Competitions in kick boxing.**

**The first Chess Boxing Amateur World Championships took place in Kolkata between 12<sup>th</sup> and 15<sup>th</sup> April 2017. Russia, Germany, Iran, USA, Italy and India participated in this competition. The students of the won one Gold and four Silver medals in April 2017.**

**Six students participated in Chess Boxing Federation Cup in the inter college competition held in Bombay and they won three gold, six silver and two bronze medals.**

**One student had been awarded silver and bronze medals in the 18<sup>th</sup> West Bengal State Kick Boxing Championship.**

**One student had won a bronze medal in the Inter College Championship.**

In July 2016 the College has been allotted **NCC unit** and the College has successfully raised a Senior Division NCC sub unit. In the first batch **36 out of 89** applicants have been chosen.

The students had been receiving trainings in drills, map reading, training in first aid and overall understanding the aim of NCC.

In the first year 7 girls of the NCC unit participated in a week long summer camp held in Budge Budge, Birlapur from 22<sup>nd</sup> May to 31<sup>st</sup> May 2017.

**Every year the college organizes annual sports where the Students' Union** takes a very active role. The hit is organized in the piece of land in the college campus. The annual sports are organized in a nearby park.

Every year the Student observes the **Teachers' Day** on 5<sup>th</sup> September.

**Independence Day** and **Republic Day** had been observed with a great deal of fervour and zeal by the College authority where the students participated with all the teachers and office staffers.

**Saraswati Pujo** is an event which cuts across the line and barrier of religion. Every year Saraswati Pujo, the very own god of the students is worshipped by the students with much enthusiasm and fanfare by the teachers and the students..

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	0	National level	07	International level	05
Cultural: State/ University level	0	National level	0	International level	0



### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	46	25000
Financial support from government	46	8249
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Absence of a proper canteen and a common room for students is a long standing grievance of the students. To address the long standing demand of the students, from this session, a makeshift canteen has been set up. Moreover, to cater to the demand of the students for outdoor activities, a facility badminton court has been set up over and above the facilities of indoor activities.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Deshbandhu College for Girls** had completed its **60 years** in the "Service of Womens' Education" on August 1, 2015. Inspired by the ideal of Deshbandhu Chittaranjan Das, the college was established in South Calcutta in 1955 by three visionaries, Sri. Hemendranath Das Gupta, Sri. Jitesh Chandra Guha and Dr. Sudhir Kumar Mitra. To translate the dream of Deshbandhu's women emancipation, the founders set their goal to establish a college exclusively for girls where the less meritorious students of middle class families would get a chance to enter into the fold of higher education. With this goal in mind, a handful group of dedicated, selfless and enterprising young men Sri. Suddhasatwa Basu, Sri Nakashtra Kumar Raychaudhuri and Sri Asit Kumar Sen started the journey with very meagre means and a lot of constraints.

Over the years, the college is fulfilling this mission of spreading higher education for women coming from all strata of society, even from the families of first generation learners. So we do not boast of a



star studded gallery of extra-ordinary students. Rather we open the doors of higher studies for our students with empathy, personal attention and dedicated teaching. We equip them to face the challenges of larger world, to ensure all round development to become good human beings.

The college that started with honours in only one subject has spread its wings. Offering courses basically in humanities subjects, over all these years the college had opened Commercestream and a self financed honours course in Business Administration. We are now offering honours courses in Accountancy, Bengali, Education, English, Geography, History, Political Science and Sanskrit.

### **Mission of the college**

To promote inclusive education for women.

To introduce the new horizons of higher education to students.

To instill self confidence in the students.

To nurture creativity and instill courage in students to face the unknown.

To encourage the feeling of identification with the nation and society.

To define the activities of the college in the new milieu of an ICT enabled world.

### **6.2 Does the Institution has a management Information System**

No formal management information system (MIS) is there in the college. In order to introduce MIS, a process was already on.

The College has a website of its own. All important notices regarding College Administration, Tender Notifications, notifications meant for the students, admission of Students are made public.

From this session a Digital Notice board on the Main Building Lobby had been made available. This is over and above the manual notices circulated from time to time.

An internal database for student admission was set up from this session to facilitate the process of admission for the session 2012-13. Student admission was web linked. In order to maintain transparency student admission was web linked.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

Curriculum means the total experience a student gains from any educational institution. Basically curriculum is of two types, hidden and written curriculum. Since the college is an affiliated one under University of Calcutta, there is almost no scope for developing formal curriculum. However, whenever,



any workshop or seminar is organised by the University the teachers of the respective departments participate.

**Department of Education, Deshbandhu College for Girls and Department of Education, Shri Shikshayatan College** in collaboration with undergraduate Board of Studies in Education, University of Calcutta organised a Teachers' Workshop on ' Paper VIII B of Education Honours Course under University of Calcutta.' Dr. Ranjita Datta of **Department of Education presented a paper on A Proposed Model for Statistics.**

All Hons. Departments organized Special lectures for students.

Dr. Ranjita Datta of Department of Education is a member of the UG Board of Studies in Education, C.U

Over and above the formal syllabus and curriculum there is a broader sense of the term. Normally we emphasise on written curriculum or syllabus. But there is a larger scope to nurture their diversified talents with the help of various programmes outside the written syllabus. This gives the teachers a lot of scope to build up the character of a student. Since our college has a very good teacher student ratio, the teachers act as a role model for them. One such example is that in spite of absence of an active alumni association, the ex-students, especially who are pursuing higher studies, keep themselves in close touch with the teachers of the college.

### 6.3.2 Teaching and Learning

Traditional chalk and talk is the most popular method of teaching. Apart from that to bring a variation in the teaching learning processes teachers sometimes depend on more interactive method, such as Audio Visual presentation, Home assignment, Quiz, Peer teaching, Micro teaching, Class room Debate etc.

**From this session a smart classroom has been set up which is extensively used by different departments to conduct special lectures. Seminars, Workshops are organized. When the NAAC Peer Team visited the College the Smart Classroom had been used for the IQAC for its PPT presentation, the team did the Exit Meeting in the room. Also other interactive sessions are continuously organized here using the facilities.**

### 6.3.3 Examination and Evaluation

As an affiliated college of Calcutta University there is almost no scope to bring any innovation in the examination and evaluation process. However, the college has to bear a heavy load of conducting university examination at UG level which takes a very heavy toll on the actual teaching days. This is especially true in this college because of space crunch and limited number of full time faculty.

## COLLEGE EXAMINATIONS

As an affiliated college of the University of Calcutta, students enrol in a 3year degree course comprising of Part I, Part II and Part III Examinations both in Honours and General level.

College takes mid-term and selection tests for each batch of students before they are sent for University Examinations.



Every Honours Department in all three streams of B.A./ B.Sc and B. Com take regular class tests.

Teachers evaluate the scripts of **all the college examination** within 15 days and the results are published in 3 weeks.

#### **UNIVERSITY EXAMINATIONS:**

The University of Calcutta had introduced a reform in the under graduate level examination for last few years. The B.A./ B.Sc. final examination which used to be conducted in two parts, since 2006, it is divided into three parts. This had increased the load on the undergraduate colleges to conduct the examinations and evaluation of scripts, manifold. Our college has all the three streams, i.e., B.A., B.Sc. and B.Com. Every year the college is chosen as a venue for all these three streams for conducting the final examinations. In addition, for the last three years with the introduction of the system of supplementary examination by the University, the college is requisitioned as the venue and teachers perform the task of invigilation for that. **This huge load of conducting examinations, takes almost 4 to 5 months, thereby taking a severe toll on the actual teaching days.**

The teachers teaching **practical and lab based** subjects conduct practical examinations, oversees project work of the students in the college. They also perform the duty of external examiners of practicals to other colleges.

Teachers also **evaluate the scripts; act as scrutineers and review examiners of University Examinations** both at Honours and General level.

**The teachers of many departments perform the duty of paper setters of University examinations over and above the duty of paper setting in the college examinations.**

**The teachers who take post graduate classes in different Universities evaluate post graduate scripts also over and above the regular assignments of Under Graduate examinations.**

As a continuation of the Decentralized process, all teachers are assigned with the duty of script evaluation and scrutiny of the general papers of three parts of the University Examinations.

In order to expedite the process of publication of result in the general courses where a huge number of candidates appear every year, the University had introduced a new system of script distribution. Colleges are chosen to act as **Zonal Distribution Centres** for different subjects. The colleges that act as the Zonal distribution Centres are given the responsibility of scripts to the scale 5000. This centre has to take the entire responsibility for the final submission of marks to the University. For this purpose one of the senior teachers of the subject is selected. This year Education, Bengali, Geography and Commerce Departments were selected as Zonal centres. From 2007 Education Department was acting as a **Zonal Distribution Centre**.

#### 6.3.4 Research and Development

Many of the young faculty members are pursuing Ph.D.

**Annapurna Palit, Head, Department of English has been awarded Ph. D in this session.**





**Smt. Chirasree Mukherjee, College approved Part time Teacher had been selected by Arizona State University, United States with full fellowship to pursue Ph.D in this session.**

Almost all teachers regularly participate in national and state level seminars. Some of them, especially from Commerce, Geography, Education, History, Political Science and English contribute articles to books and journals.

**Smt. Sharmistha Bandyopadhyay**, the Head of the **Department of History** published a book on 'Students Politics in West Bengal' in this session. **Smt. Srinwanti Mukhopadhyay**, Part time Lecturer in the **Department of History** also published a book on Non-Bengalis in Kolkata in this session.

**Dr. Manas Naskar, Department of Commerce, Smt. Purnima Mallick, Department of Geography, Smt. Srimati Majumder, Department of Bengali and Smt. Sampa Bhattacharyya, Department of Bengali submitted UGC sponsored Minor Research Project in this session.**

Teachers regularly attended seminars and workshops and presented papers at State, National and International level.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The digitization of library is in the process.

The College has introduced N List.

#### 6.3.6 Human Resource Management

Human Resource Management is conducted in a democratic and transparent way.

- At the end of every 4 years the election of the Teaching and Non-teaching employee Representatives of the Governing Body is conducted under the supervision of the Principal/ TIC according to the rules of 1979 First Statute of the University of Calcutta.
- The Governing Body of the College meets regularly to take all sorts of administrative decisions and overall management decisions of the College.
- The IQAC under the Chairmanship of the Principal is functional and in view of the NAAC Peer Team visit in December 2016 did the huge backstage preparation from last NAAC Peer Tem visit in March 2007.
- The NAAC Team of the College under the guidance of the Principal made all sorts of preparation to gear the College for facing the NAAC Peer Team visit.
- At the beginning of every Academic session the election of the Secretary of Teachers' Council is conducted by the Principal / TIC.
- For democratic management of the students' affairs every year a full fledged election of the students' union is conducted by the Students Union Election Committee. This year, because of restrictions issued by the Government, Students Union Election has not taken place.

#### 6.3.7 Faculty and Staff recruitment

01 full time faculty has joined in each of the Department of Philosophy and Commerce in this session.



### 6.3.8 Industry Interaction / Collaboration

Since the syllabus is not based on technical education, there is almost no such scope for industrial interaction/collaboration. Only in the Commerce department and BBA department, as a part of the curriculum, industrial visits are organised.

### 6.3.9 Admission of Students

This is the second consecutive session of online admission. The process, as desired by the Government, is absolutely transparent and there had been no offline admission in any stream. The college website was extensively used to communicate the entire process, prerequisites, number of seats in all subjects, merit list important dates and all notices relating to the Admission from time to time. The website was maintained by a software company and the banking part is entrusted to the State Bank of India, Rashbehari Avenue Branch. Though there had been an admission committee, the main responsibility was in the hands of Smt. Devbani Raychaudhuri, Dr. Ranjita Datta (Jt. Convener), Smt. Aparna Chakravorty as the liaison person between the bank and the company maintaining the college website and on Sri. Susanta Das the Accountant.

Learning from the online admission process of the previous sessions, several new devices have been introduced by the Admission Committee to plug the loopholes and to make it even more transparent.

For the admission of the coming session as well, the same team with the same convener has been assigned the responsibility.

### 6.4 Welfare schemes for

Teaching	None
Non teaching	None
Students	West Bengal Minority Development Commission

### 6.5 Total corpus fund generated

36,87,808/- Fixed Deposit

### 6.6 Whether annual financial audit has been done Yesy

☒
☐

☒ (Till 2016)

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Calcutta	No	N.A





Administrative	No	N.A	No	N.A
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6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☐ No ☒

For PG Programmes      Yes ☐ N.A No ☐ N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is not given any autonomy in this regard.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is very little scope in the hands of the affiliated colleges to introduce or make modifications in the Examination process since it is the responsibility of the Parent Institution, University of Calcutta. In their limited scope, many of the faculty members are designated with the duty of setting question papers and moderation.

All full time teachers are engaged in evaluation of answer scripts in the Hons. Level. All full time, part time and guest lecturers are assigned to correct and scrutinize the papers at general level.

As a continuation of the Decentralized process, all teachers are assigned with the duty of script evaluation and scrutiny of the general papers of three parts of the University Examinations.

In order to expedite the process of publication of result in the general courses where a huge number of candidates appear every year, the University had been introduced a new system of script distribution. Colleges are chosen to act as Zonal Distribution centres for different subjects. The colleges that act as the Zonal distribution centres are given the responsibility of scripts to the scale 5000. This centre has to take the entire responsibility for the final submission of marks to the University. For this purpose one of the senior teachers of the subject is selected. This year Education Department was selected as Zonal centres. From 2007 this Department was acting as a zonal Distribution centre.

6.11 Activities and support from the Alumni Association

An Alumni Association was formed in the year 2004. The association was formally not very active after 2007. However, it had been revived since 2014 and they are conducting several programmes since then with the college. The Alumni of Bengali, Commerce, Education and other Departments organized several functions throughout this session as well.

They joined **programme on World Environment Day, organized programme on Rabindra Jayanti and other cultural programmes** with the present students of the College.

They met the NAAC Peer Team during the visit.



#### 6.12 Activities and support from the Parent – Teacher Association

For the Hostel inmates the college is in regular touch with the parents

In all Departments **parent teacher meetings** are regularly held but there is no such association. The guardians are regularly apprised about the performance of the students in examinations before they are being sent up for final University examinations. For the **hostel inmates** the guardians are constantly in touch. **The guardians met the NAAC Peer team.**

#### 6.13 Development programmes for support staff

No formal programmes are conducted but the support staffs are continuously given on job training in computer.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Even at the heart of the city of Kolkata, there is a piece of land with trees and shrubs nestling a lot of birds in the college campus which is regularly maintained

- **With a view to optimize the usage of spaces around the College building, a garden with a manicured lawn in the front has been grown. With the encouragement of the Principal, the NAAC Coordinator and the office staff took special effort to prepare a Medicinal and a Kitchen garden in the backyards that had been filled up with garbage and rubbish. It had been a herculean task for the teachers and especially the support staff of the office to transform the unused area filled with rubbish into a vegetable and medicinal garden.**
- **Saplings are planted by students, alumni and teachers as a part of observing World environment Day in June 2017.**
- The entire building and the hostel got a fresh coat of painting.
- **The College is one of the first few institutions to set up Sanitary vending machine and incinerators for hostel inmates inside the hostel building.**
- Marble has been laid in the staircase and lobby of the building.
- **With a view to usher in clean energy, the Principal took an extra initiative to start solar panel on the terrace of the building absolutely free of cost. Courtesy: Mr. Sobhandeb Chattopadhyay, The Honourable Minister in Charge of Power, West Bengal Government. He is also an external Member of IQAC.**

### Criterion – VII



## **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Principal along with the IQAC and different committees of teachers take initiatives for all sorts of best practices for the enhancement of the quality of the college.

From last three sessions **a diary for the teachers** has been introduced to note the detail of all sorts of academic and extra academic activities of the teachers throughout every academic session.

**Cumulative Record Card** to track the progress of the students is there.

Every year an Academic Calendar with curricular and co curricular activities is chalked out and published.

**AQAR for the session 2015-16 had been sent to NAAC office in time.**

From this session **smart classroom, digital notice board** have been made functional.

Several Departments have put up wall magazines. Bengali Department have published the 2 Number of their Departmental Magazine 'Srot'. Institutional Membership at British Council library and N- List is maintained.

This year in an effort to save conventional energy **a solar panel is in the process of being set up.**

The hostel committee has introduced **a sanitary vending machine and an incinerator** for the inmates of the hostel.

**To train the students in self defence the college has introduced 'Sukanya', a training in self defence in collaboration with the Community Police.**

The College has initiated **NCC unit with 45 students** from this year.

The **NSS unit** is working and special camp has been organized for 7 days in March 2017.

Every year an Academic Calendar with curricular and co curricular activities is chalked out and published.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year .

The College has faced the NAAC Peer Team visit for the 2<sup>nd</sup> cycle from December 15 to December 17, 2016. The College was awarded with B++ grade with a score of 2.76.

**AQAR for the session 2015-16 had been sent to NAAC office in time.**

**Online Admission is successfully going on.**

**Smt. Annapurna Palit of Department of English has been awarded Ph.D. degree.**



- **Dr. Ranjita Datta**, Reader, Department of Education joined the Education Department of **University of Calcutta as Guest Lecturer** to teach at **the post graduate level. She had also been inducted in the Under graduate Board of Studies in the University of Calcutta.**

**Four teachers had completed and submitted UGC Minor Research Project.**

Work for extension of College Building that had started in the last session is nearing completion.

**The College got a fresh coat of paint both in the interior and exterior side.**

- The students of **Sukanya project** participated in State and world Championship of Chess boxing and are awarded gold, silver and bronze medal.

#### 7.3 Give two Best Practices of the institution

Opening of NCC Unit.

Maintaining Cumulative record card for the students

#### 7.4 Contribution to environmental awareness / protection

The backyard of the College has been cleaned of rubbish and has been used for medicinal garden.

The front yard has been transformed into a lawn and a tennis court has been drawn up.

A solar panel is in the process of being installed.

Saplings are being planted as a part of observing World Environment Day.

Sanitary vending machine and incinerator have been installed in the hostel.

7.5 Whether environmental audit was conducted?    Yes    ☐    No    ☒

7.6 Any other relevant information the institution wishes to add

### Strength



The college is not a big one. The atmosphere is peaceful, undisturbed and very congenial for academic pursuits.

In all the departments the institute has a very healthy student teacher ratio. Teacher-Student relationship is the strength of this college. This helps the teachers to take personal care to address their weakness and shortcomings.

After three years of studies, a strong bondage is built up between the students and teachers. Many of the students, especially those who continue higher studies, very regularly are in touch with the teachers of their respective departments. Whenever, they find any difficulty in studies, their first choice in trouble shooting is their erstwhile college teachers rather than their mentors in the University.

### **Weakness**

Additional teaching posts would facilitate better teaching.

Poor and irregular attendance of students is a major problem. In spite of repeated counselling in the class, parent-teacher meeting to sensitize about their wards' in attendance, bringing the students to class regularly is a hard task.

Going to private coaching centres is another source of weakness. These coaching centres offer suggestion of probable questions for the final examinations and the students tend to heavily depend on such suggestion without covering the entire syllabus. In most of the cases the suggestions do not click and they fare poorly in the examinations.

Space Crunch in the college is a very serious weakness. For want of space, it becomes impossible to introduce new courses in the curriculum. Very often, the number of classes in the existing course has to be restricted to a very tight schedule.

A large number of students come from backgrounds that are economically and educationally challenged. So despite all the efforts of the teachers and the institution, the dropout rate of students is considerable. Also lack of exposure among guardians and a not so congenial background at home result in lack of achievement motivation among students.

### **Opportunities**

The students can avail of several opportunities if they are able to successfully finish the three year degree course. The students with better result can pursue higher studies.

Since session 2012-13 a centre of distance education at the post graduate level with the affiliation of Rabindrabharati University has been opened in the college. This gives a lot of opportunities even to the students who had a break in their studies after completion of their under graduate courses.

The students can sit for entrance examinations conducted by the School Service Commission for school teaching jobs.

The students of Commerce stream have the opportunity in audit and account firms and banks.

### **Challenges**



To bring the students to the class room, to stop them from attending the private coaching classes and creating achievement motivation among them are some of the greatest challenges of the time.

The students largely coming from socially and educationally challenged background linguistically weak and are poor in communicating skills. This weakness is reflected in the university examinations. To improve their skill in communication is a challenge for the institution.

To motivate the better students to higher studies so that they can realize their full potentiality.

To make the students economically self reliant so that they can face the challenges in future.

### **8.Plans of institution for next year**

After the 2<sup>nd</sup> cycle of the NAAC assessment, it is the primary duty of the College administration and IQAC to implement the recommendations suggested by the NAAC Peer Team. As a suggested by the NAAC Peer Team, the college will be taking initiatives to open science subjects in its curriculum.

To address the problem of space crunch, the new floor is in the process of construction and to expedite the process.

Plans were being chalked out to make the office infra-structure more and more ICT enabled .

To make preparation for forming the next Governing Body of the college as the term of the existing Governing Body was coming to an end.

Name : Ms. Devbani Raychaudhuri

Name : Dr. Anita Chattopadhyay Gupta

Devbani Raychaudhuri Anita Chattopadhyay Gupta

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

### **Annexure A**







  
**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**  
National Assessment and Accreditation Council  
(An Autonomous Institution of the University Grants Commission)

## Quality Profile

Name of the Institution : **Deendranath College for Girls**  
Place : **Kashibehn Avenue, Kolkata, West Bengal**

Criteria	Weightage (W <sub>i</sub> )	Criterion-wise Weighted Grade Point (G <sub>i</sub> × W <sub>i</sub> /P <sub>i</sub> )	Criterion-wise Grade Point Averages (G <sub>i</sub> × W <sub>i</sub> /P <sub>i</sub> / W <sub>i</sub> )
I. Curricular Aspects	100	280	2.80
II. Teaching-Learning and Evaluation	350	1070	3.00
III. Research, Consultancy and Extension	150	340	2.27
IV. Infrastructure and Learning Resources	100	250	2.50
V. Student Support and Progression	100	300	3.00
VI. Governance, Leadership & Management	100	270	2.70
VII. Innovations and Best Practices	100	270	2.70
<b>Total</b>	<b>ΣW<sub>i</sub> = 1000</b>	<b>Σ(G<sub>i</sub> × W<sub>i</sub>/P<sub>i</sub>) = 2760</b>	

$$\text{Institutional CGPA} = \frac{\sum (G_i \times W_i / P_i)}{\sum W_i} = \frac{2760}{1000} = \boxed{2.76}$$

Grade = **B<sup>++</sup>**

Date : **January 23, 2017**

  
Director



\* This certification is valid for a period of Five years with effect from January 23, 2017.  
\* An Institutional CGPA on seven point scale in the range of 3.75 - 4.00 denotes 'A' grade,  
3.50 - 3.75 denotes 'B<sup>++</sup>' grade, 3.25 - 3.50 denotes 'B<sup>+</sup>' grade, 3.00 - 3.25 denotes 'B' grade, 2.75 - 3.00 denotes 'B<sup>-</sup>' grade.





**LIST OF HOLIDAYS 2016-17**


July 06 2016	Wednesday	Rathayatra
July 06 2016	Wednesday	Id-Ul-Fitr
August 01 2016	Monday	College Foundation Day
August 15 2016	Monday	Independence Day
August 25 2016	Thursday	Janmastami
September 12 2016	Monday	Id-Ul-Zeha
September 30 2016	Friday	Mahalaya
October 02 2016	Sunday	Mahatma Gandhi's Birthday
October 12 2016	Wednesday	Muharrum
October 05 2016	Wednesday to	
November 02 2016	Wednesday	Puja Vacation
November 05 2016	Saturday	Deshbandhu Chittaranjan Das's Birthday
November 09 2016	Wednesday	Jagaddhatrri Puja
November 14 2016	Monday	Guru Nanak's Birthday
December 13 2016	Tuesday	Feteha Doaz Daham
December 25 2016	Sunday to	
January 01 2017	Sunday	Winter Recess (Including New Year's Day)
(inclusive of both days)		
January 12 2017	Thursday	Swami Vivekananda's Birthday
January 23 2017	Monday	Netaji Subhas Chandra Bose's Birthday
January 24 2017	Tuesday	Calcutta University Foundation Day
January 25 2017	Wednesday	Maghotsava
January 26 2016	Thursday	Republic Day
February 01 2017	Wednesday	Saraswati Puja
February 02 2017	Thursday	Saraswati Puja
February 24, 2017	Friday	Sivaratri
March 12 2017	Sunday	Dolyatra
March 13 2017	Monday	Holi
April 09 2017	Sunday	Mahavir Jayanti
April 14 2017	Friday	Chaitra Sankranti, Good Friday & B. R. Ambedkar's Birth Anniversary
April 15 2017	Saturday	New Year's Day (Bengali) & Easter Saturday
May 01 2017	Monday	May Day
May 09 2017	Tuesday	Rabindra Jayanti
May 10 2017	Wednesday	Buddha Purnima
June 16 2017	Friday	Deshbandhu Chittaranjan Das's Death Anniversary
June 26 2017	Monday	Id-Ul-Fitr

A.B. : College & University Websites to be checked regularly

**ACADEMIC CALENDAR 2016 -2017**

**DESHBANDHU COLLEGE FOR GIRLS**

45C, Rashbehari Avenue,  
Kolkata-700026  
Telephone : 2464 0349





Date	Day	Event	Date	Day	Event
1st July 2016	Friday	College reopens after summer recess	25th December 2016	Sunday to	
*July 2016	Last Week	Academic Sub Committee Meeting	1st January 2017	Sunday	Winter Recess
4th July 2016	Monday	3rd Year B.A./B.Sc Honours and General classes start	2nd January 2017	Monday	College reopens after Winter Recess
22nd July 2016	Friday	3rd Year B.Com Honours classes start	2nd January 2017	Monday	Guardians Meeting for 3rd Year B.A./B.Sc Honours students
23rd July 2016	Saturday	1st Year Honours and General classes start (B.A./B.Sc/B.Com)	3rd January 2017	Tuesday	Guardians Meeting for 3rd year B.A./B.Sc Honours and General students
30th July 2016	Saturday	Diamond Jubilee Closing Ceremony Celebration	4th January 2017	Wednesday	Guardians Meeting for 3rd year B.Com Honours students
*July 2016	Last week	Grievance and Redressal Cell Meeting	5th January 2017	Thursday	Guardians Meeting for 3rd year B.Com Honours and General students
4th August 2016	Thursday	Admission to 1st Year Degree Courses (as per Calcutta University Academic Calendar)	*January 2017	2nd week	Form filling for Part III Examinations
16th August 2016	Tuesday	2nd Year B.Com Honours and General classes start	10th January 2017	Tuesday	2nd year Selection Tests start
24th August 2016	Wednesday	Change of subject(s)/stream (According to Calcutta University Academic Calendar)	31st January 2017	Tuesday	Results of 2nd year Selection Tests
*August 2016	Last Week	Grievance and Redressal Cell Meeting	*January 2017	3rd week	College Sports
5th September 2016	Monday	Teachers' Day	27th January 2017	Friday	Last date for submission of Question Papers for Part I Selection Tests 2017
6th September 2016	Tuesday	2nd Year B.A./B.Sc Honours and General classes start	*January 2017	4th week	Staff Picnic
*September 2016	3rd week	Academic Sub Committee Meeting	3rd February 2017	Friday	Guardians Meeting for 2nd year B.Com Honours and General students
*September 2016	3rd week	Annual Detempore Speech Competition / Annual Debate Competition/Annual Music Competition / Annual Dance Competition	4th February 2017	Saturday	Guardians Meeting for 2nd year B.A./B.Sc Honours students
*September 2016	Last week	Grievance and Redressal Cell Meeting	6th February 2017	Monday	Guardians Meeting for 2nd year B.A./B.Sc General students
1st October 2016	Saturday	Mid Term Tests (1st, 2nd, 3rd Years) Honours and General	7th February 2017	Tuesday	Form filling for Part II Examinations
3rd October 2016	Monday	Mid Term Tests (1st, 2nd, 3rd Years) Honours and General	*February 2017	2nd week	1st year Selection Tests start
4th October 2016	Tuesday	Mid Term Tests (1st, 2nd, 3rd year) Honours and General	8th February 2017	Wednesday	Last date for submission of results of Part I Selection Tests by all Departments
5th October 2016 to	Wednesday to		27th February 2017	Monday	Publication of results of Part I Selection Tests
2nd November 2016	Wednesday	Puja Vacation	1st March 2017	Tuesday	Guardians Meeting for B.Com 1st year students
3rd November 2016	Thursday	College reopens after Puja Vacation	2nd March 2017	Thursday	Guardians Meeting for 1st year B.A./B.Sc Honours students
4th November 2016	Friday	Last date for submission of Mid Term results by all Departments	3rd March 2017	Friday	Guardians Meeting for 1st year B.A./B.Sc Honours students
7th November 2016	Monday	Publication of Mid Term Test results	4th March 2017	Saturday	Guardians Meeting for 1st year B.A./B.Sc General students
		Academic Sub Committee Meeting	*March 2017	2nd week	Form filling for Part I Examinations
9th November 2016	Wednesday	Guardians Meeting after Mid-Term Tests	*March 2017	3rd week	Reunion Day
18th November 2016	Friday	Submission of Question Papers for 3rd Year Selection Tests	9th Feb-2017 to	(date to be	
*November 2016	Last week	Academic Sub Committee Meeting	17th March 2017	declared later)	Theory Examinations, Part I & Part II Supplementary Examinations (University)
*November 2016	Last Week	College Social	20th Feb-2017 to	(date to be	
3rd December 2016	Friday	3rd Year Selection Tests start	17th March 2017	declared later)	Part I Compulsory Language Examination (University)
15th December 2016	Thursday	NAAC PEER TEAM VISIT	20th Feb-4th March 2017		Practical Examinations of Part I & Part II Supplementary Examinations (University)
16th December 2016	Friday	NAAC PEER TEAM VISIT	31st March 2017	Friday	Annual Alumnae Association Meeting
17th December 2016	Saturday	NAAC PEER TEAM VISIT	*April 2017	Last week	Academic Sub Committee Meeting
21st December 2016	Wednesday	Submission of 3rd Year results by all Departments	*May 2017	2nd week	Rabindra Jayanti Celebrations
23rd December 2016	Friday	Last date of submission of Question Papers for 2nd Year Selection Tests			
23rd December 2016	Friday	Publication of 3rd Year results			
23rd December 2016	Friday	Academic Sub Committee Meeting			
23rd December 2016	Friday	Intimation to 3rd year students for Guardians Meeting			

\* Specific dates to be announced

Calendar is subject to modification.



