



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		Deshbandhu College for Girls
Name of the head of the Institution		Dr. Anita Chattopadhyay Gupta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324640349
Mobile no.		9830192556
Registered Email		dbcollegeforgirls@gmail.com
Alternate Email		anitacg.principal@gmail.com
Address		45C Rashbenhari Avenue
City/Town		Kolkata
State/UT		West Bengal
Pincode		700026
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Devbani Ray Chaudhuri
Phone no/Alternate Phone no.	03324640349
Mobile no.	9831340280
Registered Email	iqac.dbcollegeforgirls@gmail.com
Alternate Email	newaqardbcg@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.deshbandhucollegeforgirls.net/wp-content/uploads/2020/04/AQAR-2018-19_Version5_DeshbandhuCollegeForGirls.pdf
--	---

4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes http://www.deshbandhucollegeforgirls.net/admission/academic-calender/
---	--

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B++	2.76	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC

05-Jul-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meetings	30-Jul-2019	1500

	1	
Previous AQAR uploaded	06-Apr-2020	2000
	1	
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

. Significant contributions made by IQAC during the current year (maximum five bullets) The IQAC continued the process of ensuring a fuller implementation of the Semester and Choice Based Credit System that was introduced in the college at the B.A/ B. Sc. Level during the last academic year (201819) and at the B. Com level in 201718. The move from Annual system to Semester and Choice Based Credit System entailed a shift in paradigm and hence continued to remain an important thrust area of the IQAC committee during the academic year 201920. In addition to this, the oldsystem has continued to remain functional for backlog candidates. The College had been awarded a grant of Rs. 2 Crores under RUSA 02 in the session 201819, as outlined in the AQAR 201819. IQAC has continued rendering its support in ensuring the proper utilization of the first instalment of this grant in activities involving renovation of the college, procuring instruments for the laboratories, buying new books under the Semester and CBCS System, procuring air conditioning machines and sports goods. As chosen by the University of Calcutta, the IQAC of Deshbandhu College for Girls has continued to mentor B. R. Ambedkar College, Kultali, South 24 Parganas, in successfully obtaining NAAC registration.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Making Utility-Based Furniture.	Keeping in mind the space crunch on campus, a good number of utility-based furniture has been made for all the departments, the college office, the students' union, the accounts department and the administrative department, utilizing the first instalment of the RUSA grant.
Upgradation and Procuring of Computers and laptops for the college under RUSA.	Keeping in mind the online nature of much of the academic/ non-academic work, an upgradation of the computers as well as the procurement of new computers/ laptops was undertaken. Some Departments with only Programme Courses were provided with laptops.
Proposed computer hub, and purchase of computers and furniture for the same under RUSA.	The College has a plan of setting up of a new computer hub. Computers and furniture were thus procured for this purpose.
Procuring of Books and Journals under the RUSA Grant.	The new CBCS system involved a complete overhaul of the old annual system as well as its syllabus. As such, keeping the new CBCS syllabus in mind, many books were procured under the first instalment of the RUSA grant for both teachers and students, to be housed in the General Library and the Departmental Libraries.
Drawing up of a comprehensive time table for proper implementation of CBCS system.	To ensure the proper implementation of CBCS system, a comprehensive time table was drawn up, keeping in mind the limited number of classrooms. For this purpose, the college had to make some changes within the routine, including a curtailing of the recess time.
Emphasis on students' participation in various academic activities within and outside the college.	Various Talks, Special Lectures, Creative writing events, Quiz programmes and similar other programmes were organised both within and outside the college via both offline and online modes. Students participated in both intra and inter college co-curricular activities via online as well as offline modes. The NSS and NCC wings of the college also organized various activities in this regard.

Emphasis on students' participation in various co-curricular activities within and outside the college via both offline and online modes.	Besides academics and co-curricular pursuits, the college organized a blood donation and an eye and health check-up camp in an effort to make the students more socially conscientious. With regard to this, the students and staff also organized relief work that involved the distribution of food, clothes and other basic necessities to the people affected by the super cyclone Amphan in 2020
A sense of social responsibility inculcated among the students.	Owing the outbreak of the Corona Virus and the lockdown announced by the Central Government from March, 2020, the IQAC, with the cooperation of all the departments of the college, managed to effectuate a shift in the paradigm of knowledge imparting from offline to online mode.
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC and College GB.</td> <td style="text-align: center;">29-Mar-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC and College GB.	29-Mar-2020
Name of Statutory Body	Meeting Date				
IQAC and College GB.	29-Mar-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	17-Aug-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Both the infrastructural changes necessitated by the new creditbased CBCS system introduced by the University of Calcutta for the B.A programme last year (201819) and the B.Com programme in 201718 as well as the sudden shift to an online mode of teaching/ evaluation occasioned by the COVID19 pandemic and the ensuing lockdown from March 16, 2020 required the management of the College to be in				

constant touch with the stakeholders. Several formal and informal steps were taken in lieu of these:

- Two nominees to the Governing Body which is the highest decision making authority of the College, from the West Bengal Government and the Calcutta University, were included in all important Committees, i.e., Finance Committee, Academic Sub Committee, IQAC, RUSA.
- The IQAC, the Admission Committee and the Routine Committee were continuously in the process of innovating new changes in the form of introducing charts, tables, etc to cater to the needs of the students on the one hand, and to assist the college office on the other. Further, the IQAC had to take upon itself the complete shift in paradigm from offline to online teaching after March 16, 2020. In this regard, the IQAC received the complete support and cooperation the college management and all the departments.
- The Principal of the College remains in constant touch with both the teaching and nonteaching staff to communicate the decisions taken by the management of the College.
- The teachers, office and the students are given written notifications about all the important decisions taken by the management as and when necessary.
- There is an electronic display board where important notices, circulars from the University and other activities related to the college are displayed.
- The college corresponds regularly with the Guardians of the students over important decisions regarding their wards.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to the University of Calcutta, and therefore does not design its curriculum independently. During the academic year 2019-20, the college continued to follow the Choice Based Credit System that was introduced in 2017-18 for the B. Com Programme and in 2018-19 for the B.A./ B. Sc. Programme. As the college had no scope or space to introduce modifications within the CBCS, and could hence only fortify and strengthen the new CBCS mode adopted. Therefore, the teaching, assignments, tutorials and theory examinations continued to take place vide the CBCS mode, and the college

facilitated the required infrastructural support to properly effectuate this.

The new system also called for a lot of change in the field of academic administration. First an individual record of performance of every student has to be maintained by the department. Since for every student 35% marks of each paper of every subject has to be graded internally and had to be coordinated with the rest of the 65% marks of each paper of each student which is graded through written examinations conducted by the University at the end of every semester, the task of record keeping and documentation had increased manifold.

Moreover, to expedite the publication of results, instead of submitting the marks manually to the University the University of Calcutta, from this session had asked the colleges to upload the marks of all papers in the University website. The college website has also been refashioned in keeping with the demands of the CBCS. Besides this, since March, 2020, the sudden onset of the COVID-19 induced lockdown necessitated a further change in the modality of teaching and evaluation, as the colleges affiliated to the University of Calcutta had to shift to the online mode almost overnight. This shift required a meticulous planning and coordination by the Principal, the IQAC, the Governing Body, the teachers, the office staff, the students and all other stakeholders of the institution. With the cooperation of all, the institution was able to successfully facilitate this shift in modality from offline to online education since March, 2020. This also necessitated a review of the Timetable and accordingly the Routine Committee in consultation with the Principal and Teachers worked tirelessly to reframe and implement the same for the benefit of the students and teachers. Departments were informed under Academic sub-committees to document deliveries in ICT mode where possible. In the pre pandemic part (July 2019 - February 2020) dependence on ICT to chalk and talk method was 1:4. But with the advent of the pandemic from March, 2020, the institution switched completely to the ICT mode.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
---------------------	----------------------	-----------------------------

NA	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>A Formal Feedback system was initiated involving students, teachers, staff, alumnae and parents. However, this could not be implemented. Notwithstanding this, the Principal is in constant communication with the teachers regarding vis-a-vis different developmental activities related to the college. Feedback proposals given by the different Sub-Committees for the overall betterment of the college have been placed before the Governing Body and discussed for taking the necessary action. Owing to the sudden onset of the pandemic in March, 2020, the plans for implementation of this feedback system had to perforce be put on hold. The college has plans of putting in place a holistic feedback system involving the various stakeholders in the near future following the return to normalcy.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	100	429	61
BA	Honours	346	845	11
BBA	Honours	37	4	0
BCom	General	50	171	40
BCom	Honours	110	396	59
BSc	General	50	13	1
BSc	Honours	38	147	20
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	296	0	23	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	41	10	17	17	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A robust mechanism of student mentoring is practiced by the institution. Teachers take upon themselves the role of mentors and offer guidance to the students, on academic as well as non-academic issues. The Principal supervises the overall mentoring process and works towards ensuring its efficacy. In addition to classroom teaching, the teachers offer advice to the students on various matters and make themselves available to the students, even outside regular working hours. The students are free to approach the teacher/ mentor for advice over telephone, messages and/ or WhatsApp. As part of the new CBCS, the students need to submit regular assignments, projects and tutorials and a 75 percent attendance per paper has been made mandatory. They also need to appear compulsorily for a skill enhancement paper. Apropos this, both the Full-Time Teachers as well as the State-Aided College Teachers and Contractual teachers are assigned a group of students at the very beginning of each semester. Each of these teachers takes upon herself/ himself the role of the mentor figure and makes herself/ himself available to these students placed under her/ his mentorship. If a particular student is academically weak and/ or is suffering from any personal crisis, the teacher/ mentor gives special attention to her. The teachers also regularly report to the Principal regarding the progress of their mentees. Besides, they also offer, in an unofficial capacity, valuable career counselling advice to their mentees. The Principal herself is deeply invested in ensuring the overall growth (academic, social and personal) of each and every student under the ambit of the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
296	23	1 : 13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	1	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGA	III	03/01/2020	23/10/2020
BA	ENGA	III	03/01/2020	23/10/2020
BA	EDGA	III	03/01/2020	23/10/2020
BA	HISA	III	03/01/2020	23/10/2020
BA	PLSA	III	03/01/2020	23/10/2020
BA	SANA	III	03/01/2020	23/10/2020
BA	PHIG	III	03/01/2020	23/10/2020
BA	GEOA	III	03/01/2020	23/10/2020
BSc	MTMG, ECOG, ENVG	III	03/01/2020	23/10/2020
BCom	Hons and Gen	III	03/01/2020	22/10/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As Deshbandhu College for Girls is a constituent college of Calcutta University, it has to strictly adhere to the evaluation norms of the university. As such, it is not possible to undertake any direct reforms as part of the Continuous Internal Evaluation system (CIE). That said, formative assessment is done by the college based on attendance record, assignments, project work, tutorial classes, practical classes and class tests etc. The college has some leeway in the implementation and carrying out of these different assignments and class projects and in setting questions for the Internal Assessments and Tutorials. The students are encouraged to pursue micro level research conducive to Undergraduate education, and turn in these projects and assignments timely. This helps in maintaining an overall system of CIE. Also, the students are disallowed from appearing in their university examinations without first qualifying these internal assessments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A detailed Academic Calendar is prepared by the college at the very beginning of every academic session, specifying the dates of various academic and co-curricular activities. As per the guidelines of the University of Calcutta, students are asked to submit their assignments and projects in a timely manner. Examinations are conducted at the end of each semester by the University. The college informs the students about the University notices and circulars related to admission, internal assignments, examinations, etc. from time to time through college website and verbally through the faculty members of every department. Besides, the academic calendar also makes room for seminars, talks by external resource persons in the respective departments, students' presentations, etc. A Holiday list, in compliance with the List of Holidays of the University of Calcutta, is also included as part of this academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	Honours	45	45	100
ENGA	BA	Honours	8	8	100
EDCA	BA	Honours	8	8	100
HISA	BA	Honours	15	15	100
PLSA	BA	Honours	2	2	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bengali	1	0
International	Economics	1	0
International	Geography	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Geography	2
Political Science	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bioeconomic Fishery Management: Changing Paradigms towards Eco-System Based Management	Dr. Anita Chatopadhyay Gupta	Oceanography and Coastal Informatics: Breakthroughs in Research and Practice	2019	0	Muralidhar Girls' College, India	0

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	0	0	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	18	14	6
Presented papers	4	2	2	0
Resource persons	3	2	7	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lake It Seriously	Mother Earth Foundation	1	10
Observation of Kargil Divas	NCC Unit, Deshbandhu College for Girls	1	10
Exhibition by Inmates of Iswar Sankalpa	Iswar Sankalpa	1	7
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Cancer Awareness	Hitaishini	Cancer Awareness Walk	1	10
Clean Earth, Green Earth	Kolkata Police	Tree Plantation	5	10
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	100

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.18.03	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22311	620863	601	219078	22912	839941
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	2	17	3	0	8	13	0	0
Added	0	0	0	0	0	1	0	0	0
Total	67	2	17	3	0	9	13	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
75000	75000	625000	150000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

After securing a grant from RUSA, the institution embarked upon a massive revamping and upgradation of existing infrastructure that included construction of new floors and the renovation of existing classrooms and Principal's chamber, office and teachers' staff room. The institution purchased new equipment as well as books for the library from the RUSA grant. The renovation programme was undertaken keeping in mind the evolving needs of modern higher education that has been increasingly moving towards a blended mode of information dissemination. The Principal, along with members of the IQAC and the teaching and non-teaching staff, ensure the proper maintenance of existing infrastructure and equipment. Besides, the renovation work itself was supervised closely by the Principal as well as the administration of the college.

<http://www.deshbandhucollegeforgirls.net/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

Financial Support from Other Sources			
a) National	Kanyasree (Fresh K2)	73	182500
b) International	SVMCM (Fresh)	5	90000
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Sukanya	30/06/2019	38	Kolkata Police
Yoga/ Meditation Workshop	30/08/2019	25	Amrita Vishwa Vidyapeetham
Vigilance Awareness	07/11/2019	50	Garden Reach Shipbuilders and Engineers Ltd.
National Cancer Awareness Day	07/11/2019	20	Hitaishini
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
------	--------------------	--------------------------	---------------------------	----------------------------	-------------------

	enrolling into higher education				admitted to
2020	37	B.A./ B.Sc	Bengali, English, Geography, Education	Calcutta Univ, Jadavpur U, NSOU, Vidyasagar U, Narendrapur RKM, WBBPE, Maya Academy. Sarsuna College, Asutosh College, Kalinga Univ, Loreto College, Fakirchand College	MA, Msc, PG Diploma, Distance Education, Certificate Course
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	500
Independence Day	College	35
College Social	College	700
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	------------------------	-----------------------------	-------------------------------	-------------------	---------------------

2019	NCC Camp Medal	National	Nil	2	Nil	Swati Biswas
2019	Inter College Students' Competition, Calcutta Girls' College	National	Nil	2	Nil	Swati Biswas, Bandana Roy
2019	Youth Parliament	National	Nil	16	Nil	Team
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a students' union which takes an active interest in organizing several events in the college throughout the year. The students' union is deeply invested in the welfare of all the students of the college and takes upon itself the onus of representing their issues to the administration. It works in tandem with the Principal, the administration, the teaching and non-teaching staff to ensure the wholistic growth of the institution. During the academic year 2019-20, the Students' Union, in collaboration with the Principal and the administration of the college organized several activities such as- 1) Freshers' Welcome, 2) the Annual Social, 3) Annual Sports, 4) Blood Donation and Health camp, 5) Saraswati Puja. The office bearers of the Students' Union are involved in different committees such as the Sports Committee, the Cultural Activities Committee, etc. Besides, the office bearers of the Students' Union are always apprised of all important decisions vis-à-vis University examinations, admission, etc., their inputs taken and deliberated upon and included within these decisions prior to implementation. Besides, the General Secretary of the Students' Union is a member of the Governing Body of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A Project Monitoring Committee of RUSA had been formed in the academic year

2018-19 to make plans and handle the dissemination of funds headed by Project Coordinator Smt. Aparna Chakraborty, Assistant Professor, Department of Geography. During 2019, too, this committee continued functioning, thereby ensuring that the infrastructural revamping of the college could be facilitated smoothly. The committee reported their decisions to the Principal and also dealt directly with Higher Education Department, Government of West Bengal to apprise them of the progress of the developmental work. With the onset of the COVID-19 pandemic, a shift of paradigm from offline to online was necessitated. The IQAC committee undertook the onerous task of smooth transitioning to the online mode— the Routine Committee restructured the routine to adapt to the new situation, intimating the teachers and students, and also rendering special assistance to students and staff apropos using tools and platforms such as Google Meet, Google Classroom, Zoom, etc. The Principal gave the IQAC a free hand to implement and coordinate this transition from offline to online mode, and in addition, offered her advice and inputs from time to time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to the University of Calcutta, and does not enjoy any freedom in designing and developing its own curriculum. Instead, at the implementational level vis-à-vis the new CBCS, the college continued to adapt itself and cater to the needs of the students.
Teaching and Learning	With the shift to the online mode as a result of the pandemic from March, 2020 and completely new modality had to be strategized and implemented. The teaching staff as well as the students needed to be apprised and acquainted with the new mode before its successful implementation.
Examination and Evaluation	The CBCS necessitated a complete overhaul of the older annual system of examination. Under the new system, the semester saw the students appear for assignments, Tutorials, Internal Examinations and End Semester Theory examinations. Although this evaluation system was designed by the University of Calcutta, at the implementational level, the college managed to efficaciously put it into practice.
Research and Development	Teachers of various departments helped in fostering an ambience of research. They participated in and presented papers at various national, international and state level seminars. Also, some of the teachers went as

	<p>resource persons to other institutions.</p> <p>With the onset of the pandemic in March, 2020 the teachers found themselves transitioning smoothly into the online mode to attend and present papers at various webinars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>During the year 2019-20, 1 computer was added to the existing IT infrastructure for the cash department in the office. Besides, 646 books were procured under the RUSA grant and added to the library. Infrastructure wise, a total of 1229.66 M2 carpet area was added to the college from the RUSA grant.</p>
Human Resource Management	<p>A database of students was created by the respective departments and has been maintained following the transition to the CBCS. This database is referred to at the time of conducting the College Internal examinations and the Tutorials.</p>
Industry Interaction / Collaboration	<p>The college continued mentoring B.R. Ambedkar College, Kultali for NAAC.</p>
Admission of Students	<p>In continuation of the previous year, the Admission committee continued to offer the same course combination. The students were intimated of this course combinations through the college website and also counselled by the teachers and the members of the admission committee regarding opting for the proper subject combination.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The college website is regularly updated, thereby informing students regarding all decisions, important events, University and college examination dates, etc.</p>
Administration	<p>1) The college relies partially on e-governance techniques such as the RUSA correspondence during which all monetary transactions were made electronically following the norms and stipulations of Union Government. 2) All correspondence and transactions of the College with the Department of Higher Education, Government of West Bengal were made electronically. 3) The uploading of University examination marks took place digitally.</p>
Finance and Accounts	<p>The salaries of all teaching and non-teaching staff are transferred</p>

	electronically through IFMS. Tender for RUSA for amounts exceeding Rs 5 lakhs were invited electronically. All payments under RUSA were made through PFMS.
Student Admission and Support	Students' fees are also collected electronically. To maintain the utmost financial transparency, all financial transactions related to admission are made electronically.
Examination	The uploading of marks of the University of Calcutta examinations was done electronically.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	03/02/2020	24/02/2020	22
Orientation Programme	1	25/11/2019	14/12/2019	20
Refresher Course	1	18/11/2019	30/11/2019	13
Short-Term Course	2	01/10/2019	17/10/2019	13
Faculty Development Programme	1	18/05/2020	03/06/2020	17

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	1	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	116

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The institution conducts both internal as well as external financial audits regularly and maintains its records meticulously. For the infrastructural renovation undertaken through the RUSA grant as well as for the procurement of library books and equipment under the RUSA, the institution has conducted and maintained a detailed report of transactions and expenditure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal association of parents and teachers. However, the respective departments organise parents-teacher meetings to apprise guardians of the progress of their wards. The teachers are deeply committed towards the students' holistic development and believe in bringing the parents on board within this process of the overall growth of a student's faculties.

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) As part of the RUSA grant sanctioned to the college, different infrastructural developmental initiatives were undertaken. 2) A ENVS laboratory was introduced and stocked with necessary equipment such as incubators, etc. 3) Around 650 books were procured for the library from the RUSA grant.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar on International Mother Language Day	13/03/2020	Nil	Nil	100
2019	Seminar on Womens Day	13/03/2019	Nil	Nil	100

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Programme Talk by Prof. Nabanita Chatterjee	13/03/2020	13/03/2020	90	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A solar panel was installed in 2015 in order to facilitate an environmentally conscious mode of use of energy. This alternate energy generation has both been cost effective as well as served to inculcate a positive attitude towards the environment. A large percentage of the institution's daily power consumption need is met by this renewable energy source.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
------	--	--	------	----------	--------------------	------------------	--

	ntages	local community					
2019	1	3	Nil	Nil	Distribution of Clothes and Stationery to the Underprivileged, Blood Donation, Amphan Relief, Polling Booth	Social and Medical Service,	200

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Continued use of solar panel to reduce the dependence of non-renewable energy resources 2) Planting of trees to counter rapid urban deforestation 3) Encouraging micro-organic farming by growing a vegetable garden 4) Collaborations with NGOs like Mother Earth to organise fairs to promote sale and consumption of eco-friendly products. 5) E-Waste Recycling in collaboration with Mother Earth.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Yoga and Meditation Camp: Besides academic pursuits, our institution is deeply committed to physical fitness and spiritual growth of our students and staff. With this purpose in mind, we organized a Yoga and Meditation workshop on 30.08.2019 in collaboration with the Amrita Vishwa Vidyapeetham. Dr. Niseema, Assistant Professor, School of Biotechnology, Amritapuri Campus, Amrita Vishwa Vidyapeetham conducted the training session with our students. A total of 25 students participated in the workshop. The workshop successfully succeeded in inculcating among the students the need to practice self-disciplining through Yoga and meditation. 2. Observation of World Environment Day, 2020: Every year, 5th June is celebrated worldwide as World Environment Day to highlight the importance of environment and focus on the pressing environmental issues and encourage it's preservation. This day has been celebrated since 1974. The host this year was Columbia, but due to the ongoing pandemic, the day was commemorated virtually across all the nations. The Covid-19 disaster that has caused widespread impacts worldwide infecting more than 6.7 crore people, with almost 4 lac casualties, has been an eye-opener in terms of environmental health. The worldwide disruption with lockdowns being imposed in almost every nation, we could see a drastic reduction in air

pollution. The waters are clearer, the environment is pristine. In fact, the Summers in India has also been cooler compared to the previous years. Now the onus is on us to keep the environment in this pristine condition even after the lockdown gets over. So let us join hands and take an oath on this World Environment Day to help preserve the environment in whatever ways we can. To commemorate the day, Department of Environmental Science, Deshbandhu College for Girls, had organized a Photography Competition among the 2ndSemester students of the College, with the theme: Time for Nature. Thank you all the students for your overwhelming participation. We are thankful to our respected Principal Dr. Anita Chattopadhyay Gupta for being a judge for the competition.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.deshbandhucollegeforgirls.net/igac/best-practices/2019-2020/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) Being an educational institution in the service of women's education for more than 75 years, the college has provided a platform for girl students from different socio-economic backgrounds. The students are representative of the diversity of India in general and Bengal in particular and come from different geographical locations, from urban metropolitan areas to rural Bengal to tribal areas to the North Eastern states. Keeping this in mind, ours is the only womens college in South Kolkata that has a Girls Hostel within the college premises. 2) Under the ALOSREE programme of the Government of West Bengal to install Grid Connected Solar Photovoltaic (GRTSPV) in all government buildings and buildings of local bodies, ours was the first college to implement a fully functional solar-power operated infrastructure.

Provide the weblink of the institution

<http://www.deshbandhucollegeforgirls.net/igac/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

With the onset of the COVID-19 pandemic and the nationwide lockdown from March, 2020, the institution began planning and mapping out the sudden transition to the online mode. With no possible relaxation of the lockdown in sight, the institution had to chalk out a detailed roadmap for this modality shift. From taking of classes in the online mode, to conducting of online seminars, talks and workshops to the online evaluation and admission, the institution, with valuable input from the principal and the administrative body, managed to roll out a meticulous plan to effectuate the shift. It also began making plans to expand outreach among students, especially those from the underprivileged and economically weaker sections of society without access to proper IT infrastructure.